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CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDS Conference Room

28 April 1971

1. Present were:

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[Redacted]

2. Items of interest from the DDP Staff Meeting:

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a. Blood Donor As a first order of business, Mr. Karamessines read a letter from Harry Fisher commending [redacted] on having donated two gallons of blood. Mr. Karamessines presented Georgia with a blood donor pin and complimented her on this achievement. Georgia remarked that she had not given it all at once.

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b. DDP Absence Mr. Karamessines announced he would be at

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[redacted] from the afternoon of Friday, 30 April until the afternoon of Sunday, 2 May. During this period [redacted] will be away on a holiday.

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c. Coordination of Travel [redacted] asked that where TDY travel is to involve any area division that coordination be effected with all area divisions concerned before submitting a travel order to DDP for concurrence or approval.

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25X1A d. Senior Secretarial Changes [] announced that with
25X1A [] retirement, [] will become Gen. Cushman's
25X1A secretary, [] will replace Barbara as Col. White's secretary and
25X1A [] of CA Staff will replace June as [] secretary. 25X1A
All of these changes will occur effective 7 May.

25X1A e. Compliment Mr. Karamessines read from a blind memorandum
which [] sent us in which a CI Staff employee took the time to
relate the outstanding consideration shown her by the Agency in connection
with a personal medical problem. She recited how the Chief of Support of
CI had made arrangements for her to visit with OMS, made arrangements
for an immediate credit union loan should that be necessary and made
arrangements for advance leave should that be required. This person said
"and these attentions were not given perfunctorily - everyone involved seemed
to take a kindly, personal interest in my problem." She then said "I only
wish that those people who gripe about a promotion not given, or a too-far-
out parking slot, or whatever, could realize that there is another side to
the coin, and that the Agency does indeed take the finest possible care of its
own in time of need."

3. Items of interest from the DDS Staff Meeting:

25X1A a. Death and Retirement Travel Benefits for CSRS Participants
25X1A On 26 April 1971 the Executive Director-Comptroller approved a recom-
25X1A mendation by the Deputy Director for Support that the Agency provide
participants in the CSRS the same death [] and retirement travel
[] benefits now approved for CIARDS participants, provided the
employee:

(1) is a staff employee, a staff agent, a career agent,
or a contract employee converted from staff status without
a break in service;

25X1A (2) retires on or before his scheduled retirement date
as determined by []

(3) retires on or before his 62nd birthday when his
extension beyond a date of his eligibility for optional retire-
ment was approved by the Director.

This is a significant benefit for the families of those persons who die in
service in the U.S. and for those persons who wish to move to a new location
upon retirement under the CSRS. It is effective now and the necessary
regulatory changes will be issued at a later time. There will be no Agency
notice or employee's bulletin on the subject.

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b. Voluntary Investment Plan Harry Fisher reported that as of 26 April, a total of 563 applications for participation in the Voluntary Investment Plan had been received by his office. The average participation is \$25 per person per pay period and up to this point only Headquarters employees have responded. We expect substantial participation by those employees who are now abroad. There would seem to be no question that the charge by the Mutual Fund will be not more than 2 percent and once we reach the \$1 million per annum participation the fee will drop to 1 percent.

c. Arabic Training Hugh Cunningham reported that beginning 1 July 1971 OTR will discontinue providing Arabic language training. The absence of students makes this step necessary and the one contract instructor is being released as of 30 June. State Department is likewise discontinuing Arabic language training and henceforth we will have to obtain this training

d. Defensive Driving Course Hugh Cunningham reported that this course has had so many people interested that it will now be regularly scheduled. The film is being updated to accommodate changes in tactics that have evolved.

4. Other items of interest:

a. Death [redacted] died of a heart attack in [redacted] on Monday, 26 April. He was buried there on 27 April. [redacted] was retired and engaged in a management consulting business. He was age 62.

b. Post Differential Effective 18 April 1971, State amended the Standardized Regulations to authorize payment of post differential to both the employee and his spouse if both are regular (read Staff) employees. Heretofore, a post differential could only be granted to those employees eligible for a quarters allowance. While each spouse may now receive the post differential, only one spouse may be granted a living quarters allowance. The rule as to which spouse gets the living quarters allowance is unchanged -- it goes to the one whose job brought the family to the post in the first place.

c. Delegation of Authority Effective 27 April 1971 the DDS has delegated to the Director of Personnel authority to grant exceptions to travel plans calling for less than 20 workdays of leave or leave and temporary duty in the United States, its possessions or the Commonwealth of Puerto Rico when the employee is returning to an assignment outside the United States immediately after home leave. (Ref: [redacted])

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is being withdrawn from the printer and will be reworked. Bob did not know just how they will provide for the period between now and the effective date but assumes that any purchases now would qualify for shipment.

e. Actions Requiring Headquarters Approval Please make the following changes in your copy of the Headquarters Addendum:

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G. Series * LOGISTICS *

18. DDS, with coordination of Director of Logistics.

f. Standardized Regulations While the Deputy Director for Support has broad authority to waive many Agency rules and regulations on any matter arising out of the unusual functions of the Agency, he does not have such authority with respect to the Standardized Regulations. The Secretary of State is authorized and directed to exercise certain statutory powers of the President and he has, therefore, issued the Standardized Regulations as the rules which shall be followed by all agencies having government civilians in foreign areas. The head of each agency is subject to the provisions of the SR's and may depart from them only when the Secretary of State determines that unusual circumstances exist with respect to special quarters, cost-of-living, and representational allowances. Only in such cases, may the head of the agency grant different or additional allowances.

We bring up this item due to a case last week where a request was made to grant an exception to the requirement in SR 280 that a sponsor must be at post for three months in order to be eligible for educational travel of a dependent to the post from the U.S. OGC advised that the DDS has no authority in such instances to waive the three month rule.

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